

MUNICIPAL INFRASTRUCTURE SUPPORT AGENT

VIRTUAL COMPULSORY BRIEFING SESSION

27 November 2024

APPOINTMENT OF A CONTRACTOR FOR THE REPLACEMENT OF EXISTING RING MAIN UNITS (RMU) AND INSTALLATION OF NEW RING MAIN UNITS (RMU) FOR Matzikama LOCAL MUNICIPALITY IN THE WESTERN CAPE: TENDER NO: MISA/RMUM/WC/010/2024/2025

NOTES	
1.	This is a compulsory briefing session; the attendance register must be fully completed and signed as it will form part of the evaluation documents. The e-mail address on the attendance register must be clear and readable. Bidders to note that email addresses provided will be used as another form of communication if there are any notices that must be issued. The company details must include the company name, email address, contact details and signature.
2.	Closing date and time for submission of bid proposals is 10 December 2024 at 11:00am; no late submissions will be accepted.
3.	Bid proposals are to be submitted at MISA Head Office in Centurion (Tender Box at the reception area). The physical address is as follows: 1303 Heuwel Avenue, Riverside Office Park, Letaba House 1 st Floor, Centurion, 0046.
4.	Standard Bidding Documents (SBD1, SBD 4, and SBD 6.1) and all returnable documents must be fully completed, where something does not apply to your company indicate by "N/A"; and sign where spaces are provided.
5.	Bidders are to submit two (2) hard copies (the original document and a copy of the original) of the tender document, and 1 soft copy (memory stick) of the tender document.

6.	The appointed service provider will render the service in Matzikama Local Municipality.
7.	One Bidder will be awarded the bid to render the required services.
8.	SCM presented the compliance and administrative of the bid document to the bidders in attendance. No question was asked based on the presentation.
9.	The end-user presented the scope of work with the BOQ. Bidders to note that the RMUs' locks specification will be send to bidders through email. The end-user stated that the appointed bidder will do the delivery and installation of the RMUs as it is catered for in the BOQ.
10.	1 site visit was done
11.	All 07 bidders, 3 MISA officials and 1 Municipal official signed the briefing session register.