



cooperative governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA



Letaba House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046
Private Bag X105, Centurion, 0046 Tel: 012-848 5300

Ref No: Erratum notice no.2
Enquiries: Anele Ndamase
Tel: 012 848 5341
Email: anele.ndamase@misa.gov.za

TENDER NOTICE

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)

1. Reference is made to the bid that was published on the 15 November 2023 on E-Tenders with closing date of 6 December 2023 and compulsory briefing session that was held on 22 November 2023.
2. During the compulsory briefing session, the following was noted:
 - 2.1. Under Functionality Evaluation criteria (**Company experience**, and **References**) there was a misallocation of points where the maximum possible points were 15 points instead of 10 points.
 - 2.2. Under the Scope of Work, the bidders are required to provide two (2) resources for **Consultant – Acquisition Management**, but at Functionality Evaluations criteria only one (1) resource was stated.
 - 2.3. On the advertised tender document, Under Table 1: Specific goals for the bid and points claimed, Preference Point System was not complete.
3. To remedy the above-mentioned discrepancies, the Functionality Evaluation criteria and Preference Point System has been revised as per Table 1 and Table 2 below:
 - 3.1. Table 1: Revised Functionality Evaluation criteria

NO.	REQUIRED COMPETENCIES	MAX POINTS
1.	<p>Consultant – Financial Management - Qualifications</p> <p>Relevant minimum NQF Level 8 qualification or higher in the field of Commerce and preferably be a Qualified Chartered Accountant (CA(SA) registered with SAICA.</p> <p>Postgraduate Degree – NQF Level 8 = 10 points Master's degree and above or Qualified CA(SA) registered with SAICA. – NQF Level 9 =15 points</p>	15 Points

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL
MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE
SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)**

NO.	REQUIRED COMPETENCIES	MAX POINTS
2.	<p>Consultant – Financial Management - Experience</p> <p>Number of years' experience in Public Sector Financial Management, and at a Senior Management level:</p> <p>Less than 5 years = 0 points 5 years = 6 points Above 5 years to 10 years = 8 points Above 10 years = 10 points</p>	10 Points
3.	<p>Consultant– Compliance and Risk Management (1) – Qualifications</p> <p>Relevant minimum NQF Level 6 qualification or higher in the field of Commerce, Law or SCM/Risk and Compliance/auditing</p> <p>National Diploma – NQF Level 6 = 3 Points Degree / B- Tech – NQF Level 7 = 4 points Postgraduate Degree – NQF Level 8 = 5 points</p>	5 Points
4.	<p>Consultant – Compliance and Risk Management (1)- Experience</p> <p>Number of years' experience in Public Sector SCM, specifically in Compliance and Risk Management, and at a Middle Management level:</p> <p>Less than 3 years = 0 points 3 years = 3 points Above 3 years to 5 years = 4 points Above 5 years = 5 points</p>	5 Points
5.	<p>Consultant – Compliance and Risk Management (2)- Qualifications</p> <p>Relevant minimum NQF Level 6 qualification or higher in the field of Commerce, Law or SCM/Risk and Compliance/Auditing</p> <p>National Diploma – NQF Level 6 = 3 Points Degree / B- Tech – NQF Level 7 = 4 points Postgraduate Degree – NQF Level 8 = 5 points</p>	5 Points
6.	<p>Consultant – Compliance and Risk Management (2) – Experience</p> <p>Number of years' experience in Supply Chain Management in the Public Sector, specifically in Compliance and Risk Management, and at a Middle Management level:</p> <p>Less than 3 years = 0 points 3 years = 3 points Above 3 years to 5 years = 4 points Above 5 years = 5 points</p>	5 Points

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL
MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE
SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)**

NO.	REQUIRED COMPETENCIES	MAX POINTS
7.	<p>Consultant – Acquisition Management (1) – Qualifications</p> <p>Relevant minimum NQF Level 6 qualification or higher in the field of Commerce or SCM or Public Admin.</p> <p>National Diploma – NQF Level 6 = 1 Points Degree / B- Tech – NQF Level 7 = 2 points Postgraduate Degree – NQF Level 8 = 3 points</p>	3 Points
8	<p>Consultant – Acquisition Management (1) – Experience</p> <p>Number of years' experience in Supply Chain Management in the Public Sector, specifically in Acquisitions at a Middle Management level:</p> <p>Less than 3 years = 0 points 3 years = 2 points Above 3 years to 5 years = 3 points Above 5 years = 4 points</p>	4 Points
9.	<p>Consultant – Acquisition Management (2) – Qualifications</p> <p>Relevant minimum NQF Level 6 qualification or higher in the field of Commerce or SCM or Public Admin.</p> <p>National Diploma – NQF Level 6 = 1 Points Degree / B- Tech – NQF Level 7 = 2 points Postgraduate Degree – NQF Level 8 = 3 points</p>	3 points
10	<p>Consultant – Acquisition Management (2) – Experience</p> <p>Number of years' experience in Supply Chain Management in the Public Sector, specifically in Acquisitions at a Middle Management level:</p> <p>Less than 3 years = 0 points 3 years = 2 points Above 3 years to 5 years = 3 points Above 5 years = 4 points</p>	4 points
11.	<p>Consultant – Asset Management (1) – Qualifications</p> <p>Relevant minimum NQF Level 6 qualification or higher in the field of Accounting or Financial Management or Asset Management.</p> <p>National Diploma – NQF Level 6 = 3 Points Degree / B- Tech – NQF Level 7 = 4 points Postgraduate Degree – NQF Level 8 = 5 points</p>	5 Points

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL
MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE
SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)**

NO.	REQUIRED COMPETENCIES	MAX POINTS															
12.	<p>Consultant – Asset Management (1) – Experience</p> <p>Number of years' experience in Supply Chain Management in the Public Sector, specifically in Asset Management, and at a Middle Management level:</p> <p>Less than 3 years = 0 points 3 years = 3 points Above 3 years to 5 years = 4 points Above 5 years = 5 points</p>	5 points															
13.	<p>Methodology/Approach Paper:</p> <p>The scoring of the approach paper will be as detailed hereunder:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Evaluating Point</th> <th style="text-align: center;">Assessment Criteria</th> <th style="text-align: center;">Maximum allocated point(s)</th> </tr> </thead> <tbody> <tr> <td>Methodology to be adopted</td> <td>Project knowledge, demonstration, and clear understanding of the project objectives (2), and presentation of the organogram (2)</td> <td style="text-align: center;">4 points</td> </tr> <tr> <td>Project implementation schedule/Programme</td> <td>Identified milestones with project plan or timelines (2). Adequacy of understanding of project risks and appropriateness of proposed mitigation measures. (2)</td> <td style="text-align: center;">4 points</td> </tr> <tr> <td>Skills Transfer</td> <td>Demonstration of skills transfer will be conducted (3)</td> <td style="text-align: center;">3 points</td> </tr> <tr> <td></td> <td style="text-align: center;">TOTAL</td> <td style="text-align: center;">11 POINTS</td> </tr> </tbody> </table>	Evaluating Point	Assessment Criteria	Maximum allocated point(s)	Methodology to be adopted	Project knowledge, demonstration, and clear understanding of the project objectives (2), and presentation of the organogram (2)	4 points	Project implementation schedule/Programme	Identified milestones with project plan or timelines (2). Adequacy of understanding of project risks and appropriateness of proposed mitigation measures. (2)	4 points	Skills Transfer	Demonstration of skills transfer will be conducted (3)	3 points		TOTAL	11 POINTS	11 Points
Evaluating Point	Assessment Criteria	Maximum allocated point(s)															
Methodology to be adopted	Project knowledge, demonstration, and clear understanding of the project objectives (2), and presentation of the organogram (2)	4 points															
Project implementation schedule/Programme	Identified milestones with project plan or timelines (2). Adequacy of understanding of project risks and appropriateness of proposed mitigation measures. (2)	4 points															
Skills Transfer	Demonstration of skills transfer will be conducted (3)	3 points															
	TOTAL	11 POINTS															
14.	<p>Company Experience:</p> <p>A minimum of seven (7) years' experience in consulting work is required in Supply Chain Management or Financial Management. A reference letter should indicate the duration of the work undertaken.</p> <p>Less than 7 years = 0 points 7 to 10 Years = 7 points Above 10 years = 10 points</p>	10 Points															

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL
MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE
SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)**

NO.	REQUIRED COMPETENCIES	MAX POINTS
15.	<p>References:</p> <p>Reference letters from contactable and verifiable references on the company's (referee's) letterhead, in Financial Management and Supply Chain Management. Furnish a minimum of five (5) reference letters in the company's letterhead.</p> <p>Less than 5 reference letters = 0 points 5 reference letters = 5 points 6 reference letters = 7 points 7 or more reference letters = 10 points</p>	10 Points
Total Points for Functionality		100 points
Minimum Passing Score for Functionality (75 points)		75 points

3.2. Table 2: Preference Point System

Table 2: Specific goals for the bid and points claimed are indicated per the table below.

Note to bidders: The bidder must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the bidder)
B-BBEE STATUS LEVEL	1	20
	2	18
	3	14
	4	12
	5	8
	6	6
	7	4
	8	2
Non-compliant contributor	0	

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FINANCIAL
MANAGEMENT AND SUPPLY CHAIN MANAGEMENT RISK MANAGEMENT AND COMPLIANCE
SUPPORT TO THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA)**

For more information or further clarity regarding this erratum, kindly contact Mr. Anele Ndamase (tenders@misa.gov.za) or (012) 848 5300.

Yours faithfully

**Ms. M.E Kgomo
Acting Chief Executive Officer
Date:**