



MUNICIPAL INFRASTRUCTURE SUPPORT AGENT

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MISA 2023/24 FIRST QUARTER PERFORMANCE REPORT (01 APRIL – 30 JUNE 2023)

Dated: July 2023

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List of Abbreviations/Acronyms

AC Audit Committee

AFS Annual Financial Statements

AG Auditor-General
AO Accounting Officer

AOPO Audit of Predetermined Objectives

APP Annual Performance Plan
CAE Chief Audit Executive
CEO Chief Executive Officer
CFO Chief Financial Officer

CGICT Corporate Governance of Information and Communication Technology

CoGTA Cooperative and Governance and Traditional Affairs

DCoG Department of Cooperative Governance
DBSA Development Bank of Southern Africa
DTA Department of Traditional Affairs

FMPPI Framework for Managing Programme Performance Information

ICT Information and Communication Technology

IDMS Infrastructure Development Management Support

IDMSC Infrastructure Delivery, Maintenance and Stakeholder Coordination

MIG Municipal Infrastructure Grant

MISA Municipal Infrastructure Support Agent
MSTS Municipal and Sectoral Technical Support

O&M Operations and Maintenance

DM District Municipality

PFMA Public Finance Management Act

PME Planning, Monitoring and Evaluation Committee

MTSF Medium Term Strategic Framework
MoU Memorandum of Understanding
RPL Recognition of Prior Learning
SCM Supply Chain Management
SLAs Service Level Agreements

SOP Standard Operating Procedures

TVET Technical Vocational Education and Training

ACTING CHIEF EXECUTIVE OFFICER'S OVERVIEW

In the first quarter of 2023/24, the Municipal Infrastructure Support Agent (MISA) achieved performance targets for six (6) of the seven (7) key performance indicators for which performance was reported in the quarter. This reported performance represents an overall achievement of 86% for the quarter under review.

Performance was not reported for the remaining 15 indicators in the APP in the quarter under review because no performance targets was set in respect to this indicator. The remaining 15 indicators has annual targets that are set for the second, third and fourth quarters in the annual performance plan. Monitoring of progress towards the achievement of these targets relating to performance indicators with only annual targets will be conducted on a quarterly basis, by reviewing performance against quarterly deliverables for each indicator as reflected in the operational plans. Through these quarterly reviews, management will be able to assess projected performance against annual targets in relation to each indicator in the APP. Appropriate corrective actions will then be undertaken to ensure performance recovery for lagging indicators.

Total expenditure for the three months from 01 April 2023 to 30 June 2023 was R80.4 million against the budgeted amount of R86.6 million. This expenditure represents an overall spending level of 93% over the three months period.

All information and amounts disclosed in this performance report are consistent with the quarterly financial statements and performance information as reviewed by MISA Internal Auditors. The quarterly performance report is complete, accurate and free from any omissions, and the report has been prepared in accordance with guidelines on in-year reporting set out in the Framework for Managing Programme Performance Information (FMPPI).

Ms Manatane Kgomo

Acting chief Executive Officer

Municipal Infrastructure Support Agent

Date: 31 JULY 2023

PART A: EXECUTIVE SUMMARY

A total of seven (7) key performance indicators in the 2023/24 financial year were reported on during the first quarter of the year. There were no quarterly targets set for the remaining 15 performance indicators in the first quarter, with annual targets being set for these indicators in the tabled APP. Quarterly targets for six (6) of the indicators reported on in the first quarter were fully achieved, with one (1) indicator reported as not achieved. The indicator not achieving is number of dysfunctional municipalities with flood risk resilient infrastructure implemented. This overall performance level represents an achievement of 86% for the quarter.

In the period under review, Administration Programme reported on two (2) of its output indicators, with one (1) output indicator not due for reporting. Quarterly targets for all two (2) output indicators were achieved, representing an overall achievement for the programme of 100%.

Programme 2 (Technical Support Services) were reporting on three (3) output indicators under the programme in the quarter under review, with 12 output indicators not due for reporting. Quarterly targets for two (2) output indicators under Technical Support Services were achieved, representing an overall achievement for the programme of 67%. The indicator not achieving is number of dysfunctional municipalities with flood risk resilient infrastructure implemented.

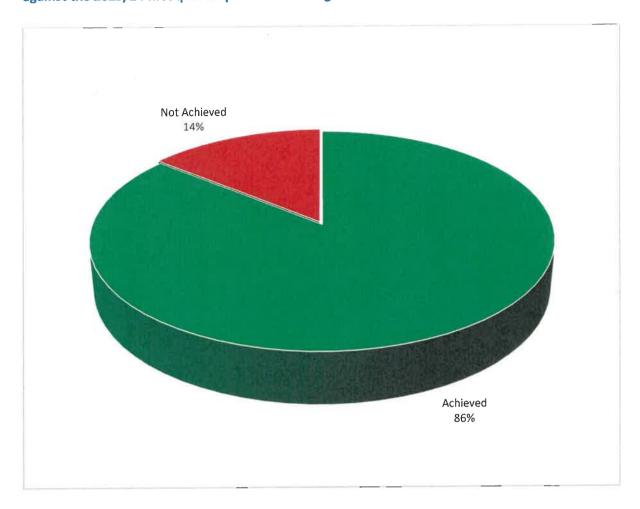
Programme 3 (Infrastructure Delivery Management Support) were reporting on two (2) of its output indicators under the programme in the quarter under review, with the remaining three (3) output indicators not due for reporting. Quarterly targets for two (2) output indicators were achieved, representing an overall achievement for the programme of 100%.

SUMMARY OF 2023/24 FIRST QUARTER PERFORMANCE

Overall Performance on Key Performance Indicators

Programme			Number of	Indicators	
	Total	Total for Quarter 1	Achieved	Not Achieved	Not Due for Reporting
Programme 1	3	2	2	0	1
Programme 2	14	3	2	1	11
Programme 3	5	2	2	0	3
Total	22	7	6	1	15
Percentage (%)	100%	100%	86%	14%	北京

The pie chart below is a pictorial depiction of the overall performance of MISA's programmes against the 2023/24 first quarter performance targets.



A summary of MISA's 2023/24 First Quarter performance per programme is presented below, focussing on performance against predetermined objectives:

Programme 1: Administration

Outcomes		Number of	Key Performanc	e Output Indicators	
	Total	Total for Quarter 1	Achieved	Not Achieved	Not Due for Reporting
A capable and ethical government	3	2	2	0	1
Functional, efficient and Integrated Government					
Total	3	2	2	0	1
Percentage (%)	100%	100%	100%	0%	

Indicators Not Achieved

None of the performance targets under Administration Programme was reported as not achieved in the quarter under review.

Indicators not Due for Reporting in the Quarter under Review

Achieve unqualified audit opinion on annual financial statements.

Programme 2: Technical Support Services

Outcomes		Number of	Key Performa	nce Indicators	
	Total	Total for Quarter 1	Achieved	Not Achieved	Not Due for Reporting
Effective water management system for the benefit of all	1	0	0	0	1
Quality and quantum for infrastructure investment to support growth and job creation improved.	1	1	1	0	0
Efficiency in infrastructure management	2	1	1	0	1
A spatially just and transformed national space economy that enables equal access to social services and economic opportunities in cities, regions and rural areas	1	0	0		1
Improved municipal capacity to deliver basic services, quality infrastructure and integrated public transport to increase household access to basic services	9	1	0	1	8
Total	14	3	2	1	11
Percentage (%)	100%	100%	67%	33%	

Indicator Not Achieved

There were one out of the three output indicators under the TSS Programme that were not achieved in the quarter under review. The output indicator not achieving is the following: Number of dysfunctional municipalities with flood risk resilient infrastructure implemented.

Indicators not due for Reporting in the Quarter under Review

There were 11 performance targets under TSS Programme not due for reporting in the quarter under review. These indicators are listed below:

Output Indicator: Number of dysfunctional municipalities reducing non-revenue water

by average of 5%.

Output Indicator: Achieve 85% spending level on MIG allocations for dysfunctional

municipalities.

Output Indicator: Number of dysfunctional municipalities with SPLUMA compliant

spatial plans implemented.

Output Indicator: Percentage increase in households with access to water supply

services in 22 dysfunctional municipalities.

Output Indicator: Number of dysfunctional Water Service Authorities (WSA) with

Dysfunctional (Critical Risk) Wastewater Treatment Works (WWTWs)

improved to High Risk WWTWs.

Output Indicator: Number of dysfunctional Water Service Authorities (WSA) with

Dysfunctional (Critical Risk) Water Treatment Works (WTWs)

improved to High Risk WTWs.

Output Indicator: Percentage increase in households with access to solid waste removal

services in the identified 22 dysfunctional municipalities.

Output Indicator: Percentage increased in households with access to electricity supply

in the identified 22 dysfunctional municipalities.

Output Indicator: Number of dysfunctional municipalities with electricity demand

reduced by 2%

Output Indicator: Kilometres of roads maintained to include potholes patching and

drainage cleaning in the 22 dysfunctional municipalities.

Output Indicator: Number of dysfunctional municipalities provided with technical

capacity and skills development for improved service delivery.

Programme 3: Infrastructure Delivery Management Support

Outcomes		Number of	Key Performar	ce Indicators	
	Total	Total for Quarter 1	Achieved	Not Achieved	Not Due for Reporting
Efficiency in infrastructure management	1	1	1	0	0
A spatially just and transformed national space economy that enables equal access to social services and economic opportunities in cities, regions and rural areas	2	1	1	0	1
Enhanced intergovernmental and interdepartmental coordination through the implementation of the DDM.	1	0	0	0	1
Quality and quantum for infrastructure investment to support growth and job creation improved.	1	0	0	0	1
Total	5	2	2	0	3
Percentage (%)	100%	100%	100%	0%	

Indicators Not Achieved

None of the performance targets under the IDMS Programme was reported as not achieved in the quarter under review.

Indicators not due for reporting in the Quarter under review

There were 3 performance targets under IDMS Programme not due for reporting in the quarter under review. These indicators are listed below:

Output Indicator: Number of projects prepared for investment mobilisation within ESD

region.

Output Indicator: Number of dysfunctional district and metro spaces with identified

infrastructure related interventions implemented.

Output Indicator: Increased municipal infrastructure investment through innovative

mechanisms.

PART B: PERFORMANCE INFORMATION PER PROGRAMME

PROGRAMME 1: ADMINISTRATION

1.1 Purpose: Provide strategic direction, leadership, management and effective and efficient administrative support services to the organisation.

1.2 Strategic-Oriented Outcome

- A capable and ethical government
- Functional, efficient and Integrated Government
- **1.3 Programme overview**: The programme serves as the enabler to the key functions of the organisation. It has the following sub-programmes:
 - Sub-programme 1.1: Executive Support, Strategy and Systems

Provides executive and administrative support to the Accounting Officer. It ensures that the organisational strategy enhances the ability of MISA to achieve its mandate and that the organisational design facilitates effective implementation of strategic objectives. In addition to the management of the Office of the CEO, the sub-programme ensures that the organisation develops and implements effective planning processes; and that the strategic plan and annual performance plans derived are aligned to the service delivery imperatives identified. This function includes performance oversight and implementation of measures for organisational performance improvement. The sub-programme is also responsible for providing information communication and technology management services and performing the Internal Audit and Risk Management function within the organisation.

Sub-programme 1.2: Financial Management Services

Provides sound financial stewardship and management in the organisation, in compliance with relevant legislation, regulations and policies. This includes Supply Chain Management and Asset Management functions.

Sub-programme 1.3: Corporate Management Services

Responsible for ensuring that the work environment in MISA enhances motivation and productivity in the workplace. The sub-programme provides human resource management and development, facilities management, legal services and security services.

1.4 Performance Progress against Predetermined Objectives

Comments for Quarter 1	N/A	N/A	N/A
Corrective Measures	N/A	N/A	N/A
Reason for Deviation	N/A	N/A	N/A
Quarter 1 Actual output	Achieved Ethics management plan approved by the Accounting Officer.	Achieved CSIP for 2023/24 approved by the Accounting Officer	A/A
Quarter 1 Target as per APP	Ethics management plan for 2023/24 approved by the Accounting Officer.	CSIP for 2023/24 approved by the Accounting Officer.	A/N
Target for 2023/24 as per Annual Performance Plan (APP)	100% implementation of ethics management plan	90% implementation of approved CSIP by 31 March 2024.	Unqualified audit opinion on annual financial statements 2022/23
Output Indicator	1.1 Percentage implementation of ethics management plan	1.2 Percentage implementation of the approved corporate services improvement plan (CSIP)	1.3 Achieve unqualified audit opinion on annual financial statements

PROGRAMME 2: TECHNICAL SUPPORT SERVICES

2.1 Purpose: To manage the provision of technical support and technical capabilities to enhance the delivery of municipal infrastructure programmes.

2.2 Strategic-Oriented Outcomes

- Effective water management system for the benefit of all
- Quality and quantum for infrastructure investment to support growth and job creation improved.
- Efficiency in infrastructure management
- A spatially just and transformed national space economy that enables equal access to social services and economic opportunities in cities, regions and rural areas.
- Improved municipal capacity to deliver basic services, quality infrastructure and integrated public transport to increase household access to basic services.
- 2.3 Programme overview: The Programme coordinate the provision of technical support and assistance in conducting infrastructure assessments and analysis; coordinate the provision of technical support and expertise for municipal infrastructure delivery, planning, maintenance and land use management services with relevant stakeholders; coordinate the development of technical skills to support the delivery of municipal infrastructure support programmes. The Programme consists of the following sub-programmes:
 - Sub-programme 2.1: Infrastructure assessment and analysis

The sub-programme focusses on the monitoring and analysis of various issues relating to municipal infrastructure, such as expenditure against budgets, condition of municipal assets, and infrastructure maintenance expenditure to inform tailored support and interventions. A lack of coordination, mobilisation and monitoring is one of the main contributing factors to the slow-down in the rate of eradication of backlogs. These weaknesses are due mainly to:

- Lack of central coordination of the different stakeholders;
- > Lack of project management in relation to the process towards the reduction of backlogs; and
- > Lack of continuous engagements and interactions between key stakeholders.

The Technical Support unit facilitates agreements between all national, provincial and municipal stakeholders on the key actions to be taken to reduce backlogs per district, and monitor implementation of these actions, through the Inter-Ministerial Task Team (IMTT) on Service Delivery

Sub-programme 2.2: Infrastructure Delivery, Maintenance and Stakeholders Coordination

This sub-programme provides technical expertise to support municipalities to plan, deliver, operate and maintain infrastructure, including land use management related planning. The sub-programme's functions include rendering technical support based on identified needs in targeted municipalities to improve infrastructure delivery, operations and maintenance; rendering planning support in order to improve land use management in municipalities; and providing mentoring and coaching to apprentices, experiential leaners and young graduates under MISA skills development programme.

Sub-programme 2.3: Technical Skills

This sub-programme coordinates the development of technical skills to support the delivery of municipal infrastructure programmes. This entails the facilitation of opportunities for workplace experience in municipalities for graduates, apprentices and learners in technical fields and training of municipal officials; providing mentoring and coaching to apprentices, experiential learners and graduates in MISA Skills Development Programme; facilitating the placement of qualified artisans in municipalities experiencing acute shortage of technical personnel; and supporting municipalities in the recruitment of qualified technical personnel. The sub-programme is also responsible for providing bursaries to qualifying students pursuing qualifications in technical disciplines at accredited tertiary institutions.

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2.4 Performance Progress against Predetermined Objectives

Comments for Quarter 1	N/A	Y/A	A/N
Corrective Measures	N/A	N/A	N/A
Reason for Deviation	A/N	N/A	N/A
Quarter 1 Actual output	N/A	Achieved 25 municipalities supported on achieving their respective quarterly EPWP Infrastructure Sector job opportunities allocation through mainstreaming of LIC methods.	Achieved 10 municipalities supported with increased allocation of MIG funding for
Quarter 1 Target as per APP	N/A	25 municipalities achieve their respective quarterly EPWP Infrastructure Sector job opportunities allocation through mainstreaming of LIC methods.	10 municipalities with increased allocation of MIG funding for municipal infrastructure
Target for 2023/24 as per Annual Performance Plan (APP)	22 municipalities reducing non- revenue by 5% on average.	25 municipalities achieve their respective EPWP Infrastructure Job opportunities allocation through mainstreaming of LIC methods.	10 municipalities with increased allocation of MIG funding for municipal infrastructure
Output Indicator	2.1 Number of dysfunctional municipalities reducing non-revenue water by average of 5%.	dysfunctional municipalities achieving EPWP Infrastructure Sector job opportunities allocations through the mainstreaming of LIC.	dysfunctional with incr municipalities with allocation of increased MIG funding allocations for repairs municipal & maintenance (given infrastructure

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Corrective Comments Measures for Quarter 1	N/A	N/A	N/A
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Reason for Deviation	N/A	N/A	N/A
Quarter 1 Actual output	N/A	N/A	N/A
Quarter 1 Target as per APP	N/A	N/A	N/A
Target for 2023/24 as per Annual Performance Plan (APP)	22 dysfunctional WSAs with dysfunctional WWTWs improved to High Risk WWTWs.	22 dysfunctional WSAs with dysfunctional WTWs improved to High Risk WTWs.	2% increase in households with access to waste removal services in identified 22 dysfunctional
Output Indicator	dysfunctional Water Service Authorities (WSA) with Dysfunctional (Critical Risk) Wastewater Treatment Works (WWTWs) improved to High Risk WWTWs.	dysfunctional Water Service Authorities (WSA) with Dysfunctional (Critical Risk) Water Treatment Works (WTWs) improved to High Risk WTWs.	2.9 Percentage in households with access to solid waste removal services in the identified 22

Comments for Quarter 1		N/A	N/A	N/A	N/A
Corrective		N/A	N/A	V/A	N/A
Reason for Deviation		N/A	N/A	N/A	N/A
Quarter 1 Actual output		N/A	N/A	V/A	N/A
Quarter 1 Target as per APP		N/A	N/A	N/A	N/A
Target for 2023/24 as per Annual Performance Plan (APP)		2% increase in households with access to electricity supply services in identified 22 dysfunctional municipalities	22 dysfunctional municipalities' electricity demand reduced by 2%	100 km kilometres of roads maintained including potholes and drainage cleaning in the identified 22 dysfunctional municipalities.	22 municipalities provided with technical capacity
Output Indicator	dysfunctional municipalities.	2.10 Percentage in households with access to electricity supply in the identified 22 dysfunctional municipalities.	2.11 Number of dysfunctional municipalities with electricity demand reduced by 2%	2.12 Kilometres of roads maintained to include potholes patching and drainage cleaning in the 22 dysfunctional municipalities.	2.13 Number of dysfunctional municipalities

Comments for Quarter 1																
Corrective Measures						A draft assessment	template to be	adopted to	standardise the	process and	reporting thereof. A	belated report still	to be compiled on	assessments	conducted.	
Reason for Deviation						-10	Risk assessment template	reports still	outstanding and to be standardise	finalised. The report process	writing process is a reporting thereof. A	collaborative process	with the provincial to be compiled on	disaster management	centres and outside	MISA's control.
Quarter 1 Actual output						Not Achieved	Flood related	disaster risk	assessments	conducted in 12	municipalities.					
Quarter 1 Target as per APP						municipalities 10 municipalities Not Achieved	risk quarterly	implement flood	risk resilient	infrastructure	٥					
Target for 2023/24 as per Annual Performance Plan (APP)	and skills	development				of 10 municipalities	with flood risk	with resilient	resilient infrastructure	implemented.						
Output Indicator		_	skills development for	improved service	delivery.	2.14 Number of	dysfunctional	municipalities with	flood risk resilient	infrastructure	implemented.					

PROGRAMME 3: INFRASTRUCTURE DELIVERY MANAGEMENT SUPPORT

3.1 Purpose: To manage the provision of implementation support services on infrastructure projects, operations and maintenance of municipal infrastructure.

3.2 Strategic-Oriented Outcomes

- Efficiency in infrastructure management
- A spatially just and transformed national space economy that enables equal access to social services and economic opportunities in cities, regions and rural areas.
- Enhanced intergovernmental and interdepartmental coordination through the implementation of the DDM.
- Quality and quantum for infrastructure investment to support growth and job creation improved.
- 3.3 Programme Overview: This is a new programme within MISA. It has been included in the proposed new structure for MISA, based on the refined focus of MISA in the annexure to this APP. The programme's objective is to deliver infrastructure projects on behalf of identified municipalities and provide infrastructure financing, procurement and contract management guidance and advice to municipalities. It will focus on the development of institutional capacity of municipalities to procure and contract manage infrastructure projects efficiently and effectively. Through the Programme, MISA should be able to put in place national framework contracts for municipal infrastructure goods and services. The Programme consists of the following sub-programmes:

Sub-programme 3.1: Project Management

This sub-programme is responsible for coordinating the provision of technical support to municipalities with regard to project management, infrastructure procurement and contract management processes.

Sub-programme 3.2: Framework Contracts and Infrastructure Procurement

The purpose of this sub-programme is to coordinate the development and implementation of national framework for contracting municipal infrastructure services.

Sub-programme 3.3: Infrastructure Financing

The purpose of this sub-programme is to facilitate processes to support innovation and private sector financing on infrastructure and Municipal Infrastructure Grant (MIG).

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3.4 Performance Progress against Predetermined Objectives

Target for 2023/24 as per Annual Performance Plan (APP) 22 dysfunctional
nic Ime itra cui
4 plans towards spatial spatial transformation in transformation in the Eastern Seaboard Region Scompleted.
4 catalytic projects N/A prepared for investment mobilisation within ESD region.

Output Indicator	Target for 2023/24 as per Annual Performance Plan (APP)	Quarter 1 Target as per APP	Quarter 1 Actual output	Reason for Deviation	Corrective Measures	Comments for Quarter 1
mobilisation within ESD region.						
3.4Numberof10Districtanddysfunctionaldistrictmetro spaces withand metro spaces withidentifiedidentifiedinfrastructureinfrastructurerelatedinterventionsinterventionsimplemented.implemented.		N/A	N/A	N/A	N/A	N/A
3.5 Increased municipal infrastructure investment through innovative mechanisms.	5% increase in infrastructure in investments for dysfunctional municipalities	N/A	N/A	N/A	N/A	N/A

PART C: MISA 2023/24 FIRST QUARTER FINANCIAL REPORT

PER LINE ITEM			
TIND	BUDGET	ACTUAL	VARIANCE
EMPLOYEE COSTS	51.80	50.71	1.08
CONTRACTED SERVICES	15.60	11.20	4.40
DEPRECIATION	2.40	2.05	0.35
ADMINISTRATION	16.83	16.47	0.36
	86.62	80.43	6.20

TIND	BUDGET	ACTUAL	VARIANCE
ADMINISTRATION	27.16	26.57	0.59
INFRASTRUCTURE DELIVERY MANAGEMENT SUPPORT (IDMS)	7.12	96.9	0.16
TECHNICAL SKILLS (TSS)	8.87	7.01	1.87
TECHNICAL SUPPORT (IDMSC)	43.47	39.89	3.58
	86.62	80.43	6.20

PART D: LINKING PERFORMANCE WITH BUDGET SPENDING

Programmes		Perfor	Performance for First Quarter of 2023/24	arter of 2023/24		Expenditure for	Expenditure for Three Months to 30 June 2023	0 June 2023
	Total Number of Annual Indictors	Total Indictors for First Quarter	Achieved	Not Achieved	Percentage Achieved	Budget (R'000)	Actual Expenditure (R'000)	Percentage Expenditure
Programme 1	m	2	2	0	100%	27.16	26.57	%86
Programme 2	14	m	2	į.	67%	52.34	46.89	%06
Programme 3	'n	2	2	9	100%	7.12	96'9	%86
Total	22	7	9	Ţ	86%	86.62	80.43	%86