

**MUNICIPAL INFRASTRUCTURE SUPPORT AGENT**

Letaba House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046  
Private Bag X105, Centurion, 0046 Tel: 012-848-5300

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## **TENDER NOTICE**

**APPOINTMENT OF A BIDDER TO PROVIDE SOCIAL FACILITATION AND ASSOCIATED PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF THE EASTERN SEABOARD AND THE NEW AFRICAN COASTAL SMART CITY FOR THE MUNICIPAL INFRASTRUCTURE SUPPORT AGENT (MISA).**

**TENDER REFERENCE NUMBER: MISA/SF/ESD/005/2022/23**

1. The Municipal Infrastructure Support Agent issued a request for proposals, on e-tenders portal, for the Appointment of a bidder to provide Social Facilitation and associated professional services for the development of the Eastern Seaboard and the New African Coastal Smart City for the Municipal Infrastructure Support Agent (MISA) on 08 August 2022.
2. On 22 August 2022, a non-compulsory virtual briefing session was held on Teams meeting.
3. During the briefing session, the following discrepancies were noted:
  - 3.1. On page 21 and 23 of the Tender Document, under Evaluation Schedule 2 for Key Personnel, the submission for either Town Planner or Urban Designer will be considered for evaluation.
  - 3.2. On page 22 of the Tender Document, under the Evaluation Schedule 2, for the Evaluation of Key Personnel, Team Leader, the evaluation criteria for qualifications have been amended to exclude the Public Administration

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Honours qualification in item (a), (b) and (c); and it be added in item (d) as follows:

No	Original Tender Document	Revised Tender Document
1.	<p><b>A - Team Leader – 1 [Total 15 points]</b></p> <p><b>1. Qualifications and Professional Registration / Membership (ASEFSA) (maximum 10 points)</b></p> <p>a) Certificate in Social Science, Public Administration Honours or equivalent with extensive knowledge = 4 points</p> <p>b) Diploma in Social Science, Public Administration Honours or equivalent with extensive knowledge and = 6 points</p> <p>c) Bachelor's/Honours or degree in Social Science, Public Administration Honours degree or equivalent = 10 points</p>	<p><b>A - Team Leader – 1 [Total 15 points]</b></p> <p><b>1. Qualifications and Professional Registration / Membership (ASEFSA) (maximum 5 points)</b></p> <p>a) Certificate in Social Science and/or Public Administration = 1 points</p> <p>b) Diploma in Social Science and/or Public Administration = 2 points</p> <p>c) Bachelor's degree in Social Science and/or Public Administration = 3 points.</p> <p>d) Honours degree and above in Social Science and/or Public Administration = 5 points</p>

3.3. Bidders to note that the minimum required experience for all the Key personnel is 5 years.

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- 3.4. Bidders to note the project is a highly complex and multi-billion rands project. The extensive knowledge and experience in social facilitation of the project of this magnitude is critical and 5 (five) Points will be allocated to the Team leader who has done social facilitation of a projects to the value of R1 billion and above in addition to an evaluation schedule 2 of the bid document (reference letters on the company letter and contactable reference to support the experience to be attached)
4. In order to allow bidders sufficient time to prepare their bid proposals, the closing date of this bid has been extended from 31 August 2022 to 09 September 2022 at 11h00.
5. Bid Proposals to be submitted at MISA head office reception in 1st floor Letaba House, Riverside Office Park, 1303 Heuwel Avenue
6. All queries pertaining to the Tender Notice must be directed to Ms. Lumka Tyikwe at [lumka.tyikwe@misa.gov.za](mailto:lumka.tyikwe@misa.gov.za) or Mr. Gladman Ndlovu at [gladman.ndlovu@misa.gov.za](mailto:gladman.ndlovu@misa.gov.za).

Your co-operation in this regard will be highly appreciated.

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**Mr. N.G Vimba**  
**Chief Executive Officer**  
**Municipal Infrastructure Support Agent**  
**Date:** \_\_\_\_\_