|  |  |
| --- | --- |
|  | **PG7: Award the contract**    (Version 1: October 2020) |
| **Proposed contract**  **Project no:**       **Project description:**  **Contract No:**       **Title:** | |
| **Name of contractor:**  **Time** (no of weeks from start of contract to completion/ delivery / end of service):  **Framework contract:**  yes  no (*tick appropriate box)*  **Estimated total of the prices for the contract including VAT and price adjustment for inflation:**  (if a framework agreement – state not applicable)  **Time** (no of weeks from start of contract to completion/ delivery / end of service):  **Brief description of work associated with the contract:** | |
| **Procurement Gate 7 (PG7)**  Paragraph 6.3.7 of the National Treasury Framework for Infrastructure delivery and Procurement Management states the following:  a) Award the contract.  b) Minimum Requirement for PG 7:  1) Bid adjudication committee review of the BEC evaluation report.  2) Bid Adjudication Committee makes an award.  3) Accounting Officer approval of the tender process.  4) Notify successful tenderer and unsuccessful tenderers of the outcome.  5) Sign contract document.  6) Formally accept tender offer.  c) PG 7 is complete when the Accounting Officer, or the Bid Adjudication Committee where delegated, confirms that the tenderer has provided evidence of complying with all requirements stated in the tender data and formally accepts the tender offer in writing, and issues the contractor with a signed copy of the contract. | |
| **Attach a duly completed copy of PG6: Evaluate tender offers in terms of undertaking and parameters established in procurement documents together the evaluation report(s)** | |
| **Attached the proposed contract** | |
| **Recommendation for the award of the contract** ((insert value limits as per delegations):  *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_*  (insert position or structure recommending **Signature: Date:** | |
| **Award of the contract made by:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_  (insert position or structure awarding) **Signature: Date:**  *(sign the acceptance portion of the forms of offer and acceptance and initial the pages to the contract)* | |