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|  | **PG 6: Evaluate tender offers in terms of undertaking and parameters established in procurement documents**  (Version 1: October 2020) |
| **Proposed contract**  **Project no:**       **Project description:**  **Contract No:**       **Title:** | |
| **Framework contract:**  yes  no (*tick appropriate box)*  **Estimated total of the prices for the contract including VAT and price adjustment for inflation:**  (if a framework agreement – state not applicable)  **Time** (no of weeks from start of contract to completion/ delivery / end of service):  **Brief description of work associated with the contract:** | |
| **Procurement Gate 6 (PG 6)**  Paragraph 6.3.6 of the National Treasury Framework for Infrastructure delivery and Procurement Management states the following:  a) Evaluate tender offers premised on undertakings and parameters established in procurement documents.  b) Minimum Requirement for PG 6:  1) Determine whether tender offers are complete.  2) Determine whether tender offers are responsive.  3) Evaluate tender submissions.  4) Review minimum compliance requirements for each tender.  5) Perform a risk analysis.  6) Prepare a report on tender offers received, and on their achievement of minimum compliance.  c) PG 6 is complete when the chairperson of the Bid Evaluation Committee approves the BEC report. | |
| **Attach duly completed tender evaluation report(s)** | |
| **Recommendation for the award of tender made by:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (insert position or structure recommending) **Signature Date** | |
| **Evaluation report reviewed and recommendation for approval of tender ratified by:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Chairperson of the evaluation committee Signature Date** | |

Members of the evaluation committee:

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| **Name** | **Designation** |
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| **Outcome of submission**  The recommendations of the tender evaluation report are approved.  The recommendations of the tender evaluation report are approved are confirmed subject to the following being effected:    The tender evaluation report is hereby returned to the evaluation committee for the following reasons:    **Name: Signature: Date:**  **Chairperson of the Bid Adjudication Committee (BAC)** |
| The members of the BAC participating in this decision were as follows:   |  |  | | --- | --- | | **Name** | **Designation** | |  |  | |  |  | |  |  | |  |  | |