|  |  |
| --- | --- |
|  | **PG5: Solicit tender offers**  (qualified, nominated, proposal or open / restricted competitive negotiations procedure only)  (Version 1: October 2020) |
| **Proposed contract**  **Project no:**       **Project description:**  **Tender No:**       **Title:** | |
| **Framework contract:**  yes  no *(tick appropriate box)*  **Estimated total of the prices for the contract including VAT and price adjustment for inflation:**  (if a framework agreement – state not applicable)  **Time** (no of weeks from start of contract to completion/ delivery / end of service):  **Brief description of work associated with the contract:**  **Authorisation required:** *(tick appropriate box)*   |  |  | | --- | --- | | **Procedure** | **Authorisation sought** | | **Competitive selection procedure** | | | nominated | admit to an electronic data base | | proposal using two envelope system | open financial proposals | | proposal procedure using a two stage system | proceed with the next round | | qualified | invite respondents to submit tender offers | | **Competitive negotiation procedure** | | | restricted | invite respondents to submit tender offers | | restricted / open | Invite tenderers to make next round submissions/ best and final offers |   **other** *(specify)*: | |
| **Procurement Gate 5 (PG 5)**  Paragraph 6.3.5 of the National Treasury Framework for Infrastructure delivery and Procurement Management states the following:  a) Solicit tender offers.  b) Minimum requirements for PG 5  1) Invite contractors to submit tender offers.  2) Receive tender offers.  3) Record tender offers.  4) Safeguard tender offers.  c) PG 5 is complete when tender offers received are recorded and safeguarded by a delegated person from the SCM unit. | |
| **Attach duly completed report on the process followed on invitation of tenderers** | |
| **All received tender offers duly accounted for.**  **Confirmed by:**  *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  **(insert position or structure confirming) Signature: Date:** | |