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|  | **PG5: Solicit tender offers**(qualified, nominated, proposal or open / restricted competitive negotiations procedure only)(Version 1: October 2020) |
| **Proposed contract****Project no:**       **Project description:**      **Tender No:**       **Title:**       |
| **Framework contract:** [ ]  yes [ ]  no *(tick appropriate box)***Estimated total of the prices for the contract including VAT and price adjustment for inflation:**       (if a framework agreement – state not applicable)**Time** (no of weeks from start of contract to completion/ delivery / end of service):      **Brief description of work associated with the contract:**      **Authorisation required:** *(tick appropriate box)*

|  |  |
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| **Procedure**  | **Authorisation sought**  |
| **Competitive selection procedure**  |
| [ ]  nominated  | admit to an electronic data base |
| [ ]  proposal using two envelope system | open financial proposals |
| [ ]  proposal procedure using a two stage system | proceed with the next round |
| [ ]  qualified | invite respondents to submit tender offers |
| **Competitive negotiation procedure**  |
| [ ]  restricted | invite respondents to submit tender offers |
| [ ]  restricted / open  | Invite tenderers to make next round submissions/ best and final offers |

[ ]  **other** *(specify)*:       |
|  **Procurement Gate 5 (PG 5)**Paragraph 6.3.5 of the National Treasury Framework for Infrastructure delivery and Procurement Management states the following:a) Solicit tender offers. b) Minimum requirements for PG 5 1) Invite contractors to submit tender offers. 2) Receive tender offers. 3) Record tender offers. 4) Safeguard tender offers. c) PG 5 is complete when tender offers received are recorded and safeguarded by a delegated person from the SCM unit. |
| **Attach duly completed report on the process followed on invitation of tenderers** |
| **All received tender offers duly accounted for.****Confirmed by:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***(insert position or structure confirming) Signature: Date:** |