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Letaba House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046  
Private Bag X105, Centurion, 0046 Tel: 011-848 5300

### C. APPLICATION CRITERIA FOR APPLICANTS

Applications must be submitted on the MISA application form, obtainable on the website ([www.cogta.gov.za](http://www.cogta.gov.za)) accompanied by a covering letter, a comprehensive CV and certified copies of Identity document, and qualifications. Alternatively, the application form can be requested via email at: [TSrecruitment.EL2020@misa.gov.za](mailto:TSrecruitment.EL2020@misa.gov.za)

***Applications without the above will not be considered.***

MISA reserves the right to / not to make appointments. If no response is received from MISA in 90 days after the closing date, it must be presumed that your application was unsuccessful. Correspondence regarding the advertised positions will be limited to successful candidates only.

- 1. Candidate will be subjected to suitability checks including qualifications, employment, credit, criminal records, company ownership / directorship and reference checks***
- 2. Fax, post and hand delivered applications will not be accepted***
- 3. Applications received after the closing date and time will not be considered***
- 4. Fraudulent qualifications or documentation will immediately be disqualified***
- 5. Direct or indirect canvassing for preferential treatment will lead to immediate disqualification of the relevant applicant***

**All applications need to include the following:**

- Release letter for Work Exposure from the institution on those learners who still needs Work Integrated Learning
- Completed qualification for those applicants who completed their qualifications but needed Work Exposure
- Curriculum vitae
- Certified copies of relevant qualifications
- Certified copy of the identity document
- Proof of Residential address

**ALL APPLICATIONS WITH REQUIRED DOCUMENTATIONS SHOULD BE EMAILED TO THE FOLLOWING ADDRESS: [TSrecruitment.EL2020@misa.gov.za](mailto:TSrecruitment.EL2020@misa.gov.za)**

**Enquiries:** Ms Nobuhle Latha (012) 848 5529 or Ms Thulisile Mosoeu (012) 848 5562

***Application closing date: 10<sup>th</sup> January 2021 @ 16H00 PM. No late applications will be accepted.***